TERMS OF USE OF PHOTOGRAPHIC STUDIO

- 1. Photographic Studio is available from 9am to 8pm.
- 2. The Studio must be booked at the Faculty Office at least one day prior to scheduled classes. Booking must be entered into the Cambridge system's schedule by a member of the Faculty Office staff.
- 3. Students may book the Studio only to do assignments which are part of the curriculum, following a written consent by their supervisors. When booking the Studio, students are obliged to submit a "Liability statement concerning the use of WSF's room" at the Faculty Office.
- 4. Equipment which is part of the Studio amenities must be used according to the manufacturer's recommendations. In case of any doubts concerning the use of equipment, ask Technical Department for instructions
- 5. If a user notices that equipment is defective, they must immediately report it to the person from the Technical Department, who made the Studio available.
- 6. Technical Department shall make sure that provided equipment is in a working order.
- 7. Users shall use the provided equipment according to its purpose and safety rules, as well as make sure that the entrusted equipment does not get damaged through their fault. Lighting and the remaining equipment must be returned in the same condition as prior to its use, while accessed premises must be kept clean and orderly.
- 8. Technical Department shall not be held liable for damages attributable to students or their collaborators associated with use of the equipment. Technical Department shall not be held liable for personal accidents involving persons participating in assignments.
- 9. Studio is opened by a member of the Technical Department staff and handed over to a student.
- 10. Following completion of an assignment, a student shall personally hand the Studio over to the Technical Department staff member who shall inspect the Studio.
- 11. Duration of access to the Studio and its amenities starts at the time confirmed by the booking and ends when the last participant of the session leaves the Studio.
- 12. Using the Studio for illegal purposes is prohibited.
- 13. Consumption of food in Studio is prohibited. The Technical Department reserves the right to terminate the use of the Studio, should the activity conducted in the Studio involve content prohibited by the Polish law.
- 14. All persons provided access to and present in the Studio should be of age or have an adequate consent from their legal guardian.
- 15. Smoking and drinking alcohol is strictly prohibited on the premises of the building where the Studio is located.
- 16. Rooms are subject to constant monitoring and any changes are registered.